

U SSLA **Records of Hull University Lecturing and Administrative Staff Association** **1950-1973**
(formerly Assistant Staff Meeting)

Historical Background:

The Hull University Lecturing and Administrative Staff Association was formed to represent the views of the non-professorial staff. One of the main foci of the Association's efforts was increasing non-professorial staff membership of the University Senate and government. The Association disbanded in 1973.

Custodial history:

Deposited by Alan Fowlie, last secretary of LASA

Description:

This collection predominantly contains minutes, committee papers, correspondence and other memorandum relating to the central concerns of the LASA. These include staff participation in University government and representation on Senate, rules on salaries and promotion and provision of adequate parking for staff. The collection also contains a detailed report on students and their lives conducted by Dr F.W. Klingender, some extracts from Senate minutes and some memoranda to the University Grants Committee from LASA. There are also documents relating to an enquiry into the administration of departments and various staff circulars from 1970.

The previous reference for this collection was U DX97.

Extent: 14 files, 2 bundles & 6 items

Related material:

File. Hull University Staff Clerical Association [U LIB/3/1]
Box file. U.G.C. [University Grants Committee]. Papers regarding University Grants Committee and Sub - Committee visits [U LIB/2/325]

Access conditions: Access will be granted to any accredited reader

U SSLA/1	General file Includes minutes, committee papers, correspondence and other memorandum. The documents relate mainly to the issues of adequate provision of toilet facilities and bicycle racks for staff . 1 file	1950-1957
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U SSLA/2	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. There is memorandum about when general meetings were to be held, memorandum and reports to Senate and a report on the payment of examiners at other universities.</p> <p>1 file</p>	1953-1961
U SSLA/3	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. There are several copies of the constitution of the association and a letter explaining the work of the Association to new members of staff</p> <p>1 file</p>	1962-1964
U SSLA/4	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate mainly to the issue of allocation of telephones to staff. There is also a page from the University Gazette dated Spring 1964.</p> <p>1 file</p>	Jun-Oct 1964
U SSLA/5	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate mainly to the issue of retirement and staff parking. There is also a summary of a discussion between LASA and the Vice-Chancellor.</p> <p>1 file</p>	Oct 1964-Jun 1965

U SSLA/6	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate mainly to concern at the expansion of the University, in terms of student numbers, and that the infrastructure will not cope. Includes memorandum to the University Grants Committee.</p> <p>1 file</p>	Aug 1965- 1966
U SSLA/7	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate mainly to concern over lecturing staff representation on Senate and staff car parking issues. The file includes correspondence about the Congress of Commonwealth Universities meeting in Sydney, 1968.</p> <p>1 file</p>	1966-1967

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U SSLA/8	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate to staff car parking, salaries and promotions, the invigilation of examinations, concern about staff office sharing, whether staff could recoup travel expenses when attending conferences and catering services for staff. Includes a set of signatures of those attending the Association AGMs on 17 Jun 1968 and 4 Dec.</p> <p>1 file</p>	1967-1968
U SSLA/9	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate to staff probation and promotion, nominations for the LASA Committee, possible changes to the constitution of the LASA, reactions to the Select Committee on Education and Science, the University Grants Committee visit and the shape and composition of various staff and student bodies.</p> <p>1 file</p>	1968-1969
U SSLA/10	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate to the rules on leave of absence, the training of new lecturing staff, non-professorial staff participation in university government including comparison to other universities, the election of Lecturer Representatives on Senate, the election of the LASA Committee, merit awards, promotion and the appointment of a new VC. The file also contains a report on an Enquiry into Departmental Meetings, some lists of signatures, a report entitled University Development in the 1970s from the Committee of Vice-Chancellors and Principals, minutes of a meeting between the committees of the AUT and LASA to discuss the Select Committee on Education and Science (1969), a list of new members of academic staff, a University news leaflet, BUPA staff group leaflets with related memorandum and three University of Liverpool staff newsletters.</p> <p>1 file</p>	1969-1970
U SSLA/11	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate to merit awards and University government. The file also contains minutes of a meeting of Senate and LASA, a report from Bristol University about non-professorial associations at other universities, documents concerning a course on Teaching Methods and a report entitled Staff Meetings and the Board of Adult Education by W.E. Styler.</p> <p>1 file</p>	1970-1971

U SSLA/12	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate to University government, revision of statutes and ordinances, nominations for the LASA committee, the election of representatives to Senate, pension schemes and staff car parking. There is also a list of LASA members giving individuals' names, addresses, telephone numbers and department and a report of representations of LASA on their meeting with the Vice Chancellor in January 1972. The file includes a letter about the engraving of a plate to be fixed to a grandmother clock to be presented to Sir Brynmor by LASA on the event of his retirement. There is also reference to a student sit-in at the University in protest against apartheid and the University's position as a shareholder in Reckitt and Colman which had business interests in South Africa.</p> <p>1 file</p>	1971-1972
U SSLA/13	<p>General file</p> <p>Includes minutes, committee papers, correspondence and other memorandum. The documents relate to nominations for Senate and the Committee of LASA as well as other University bodies, standing orders, the visit of the University Grants Committee and the LASA constitution as amended in November 1971. There is also reference to student protest against apartheid and the University's connection with Reckitt and Colman. Includes minutes showing that the LASA voted to disband itself in November 1973.</p> <p>1 file</p>	1973
U SSLA/14	<p>Draft report on students at University College, Hull by Dr. F.W. Klingender</p> <p>Draft Report on Students at UCH by Dr F.W. Klingender entitled 'Students in a Changing World: A Report on the Social Origins and Home Conditions of the Students registered at University College, Hull in 1951-52'. The report is based on the results of a questionnaire enquiry conducted by Dr Klingender. The report looks at various aspects of the students' lives including: family status, class, geographical distribution of students' homes, where students lived before university, the size of the family household, whether they shared a room at home, the occupations of family members, their war time experiences, whether students worked whilst at school and/or in University vacations, whether students received grants, their degree of financial dependence on their families and their academic performance analysed in terms of their background. There is a separate contents table at the back with a list of corrections.</p> <p>1 item</p>	1952

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| U SSLA/15 | <p>Extracts from Senate minutes</p> <p>Provides a summary of senate proceedings. The extracts cover various topics relating to the running of the University College, later University, including Senate's resolution to apply for a Charter to become a full University, reports of various committees to Senate, examination regulations, the appointment and retirement of staff members, university prizes, term dates, student recruitment and the special relationship with the University of London.</p> <p>1 bundle</p> | 1952-1967 |
| U SSLA/16 | <p>Memoranda to the University Grants Committee</p> <p>Includes documents entitled Timetable of the Visit of the University Grants Committee (12 May 1955), Memorandum to the UGC from the Lecturing Staff (May 1955), Annotated list of UGC members visiting the University (12 May 1955), Summary of discussion between the University Grants Committee and representatives of the Lecturing Staff (12 May 1955), Memorandum to the UGC from the Assistant Staff, Memorandum to the UGC from the Students' Union (Dec 1960), Memorandum to the UGC from the Assistant Staff (Dec 1960), Memorandum on UGC by Assistant Staff (3 Feb 1960), Minutes of Assistant Staff AGM (16 May 1960), Copy of correspondence from UGC to Vice Chancellor relating to the planning of new buildings at the University (Jan 1960), a file entitled 'UGC Memorandum 1961' created by Assistant Staff which includes an index, Report of the Meeting between the UGC and Representatives of the Assistant Staff (20 Jan 1961), Memorandum to the UGC from the LASA (Dec 1965), Report on University Government by a committee of the LASA submitted to the UGC (Dec 1965) and a LASA folder relating to the UGC visit of May 1973.</p> <p>1 bundle</p> | 1955-1973 |
| U SSLA/17 | <p>Enquiry into the administration of departments</p> <p>Contains a report on departmental administration which includes correspondence relating to a questionnaire and replies to a questionnaire on arrangements for invigilation in other universities including a letter and questionnaire sent to other universities and some completed replies. The file also includes documents relating to an enquiry into departmental meetings such as the questionnaire form, several copies of a general findings report, a draft of the general findings report, questionnaire analysis in the form of handwritten tables and some completed questionnaires.</p> <p>1 item</p> | 1967 |

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U SSLA/18	<p>Circulars</p> <p>Includes several copies of each:</p> <ul style="list-style-type: none">a) Leave of absence - details on unpaid and paid leaveb) Training new members of staff - suggestions for trainingc) Some notes on lecturing staff in university government by A.B. Blake, 04 May 1970d) Question received for the meeting with the Vice-Chancellor, 27 May 1970; covers topics such as merit awards, university structure and change of structure, promotion, leave of absence and university expansion. <p>4 items</p>	4-27 May 1970
U SSLA/19	<p>Minutes of Assistant Staff general meetings</p> <p>Includes minutes of Assistant Staff, later the Lecturing and Administrative Staff Association (LASA), general meetings with related correspondence and circulars.</p> <p>1 file</p>	1949-1963